



2022 Food Vendor Information Sheet

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| Fair Date & Time | September 17 & 18, 2022, 10:00 AM to 5:00 PM |
| Food Vendor Chair | Nick Weeks (weeks.nick@gmail.com) |
| Vendor Spaces | Each space is 12' X 12'. If your tent or unit is larger than 12' multiple spaces must be purchased. Two vendor wristbands are included per day per space. Extra wristbands are available for \$10.00 each per day. All space fees are for the 2-day weekend. No single days accepted. |
| Space Fees | Food Concessionaire - \$150.00 per space. Specialty Food - \$100.00 per space. |
| Definitions | <p><u>Food Concessionaire:</u> Products prepared on-site for consumption on-site. All vendors may apply for this category and request a particular area.</p> <p><u>Specialty Foods:</u> A narrow food product line that is not produced on-site and not intended to be consumed on site such as syrups or salsas. All vendors selling qualifying foods may apply for this category.</p> |
| Sampling | All vendors serving prepared foods are required to be in compliance with Loudoun County Health Department regulations and have a Temporary Food Permit or VDH Permit posted at their site. Specialty food vendors serving samples are no longer required to be permitted by the Loudoun County Health Department if they are in compliance with USDA/VDACS regulations and adhere to general principles of food hygiene. |
| Vendor Application | The Food Vendor application is enclosed. A downloadable version will be located on our website, www.bluemontfair.org soon. Please submit by email. |
| New Vendors | We are seeking alternative menus, lighter fare and healthy options. Please include a photo of your unit and a copy of your proposed menu with prices. |
| Vendor Insurance | It is the vendor's responsibility to provide liability insurance. Your application and payment means that you agree to comply with the regulations and rules of the Bluemont Fair. The Bluemont Fair Committee is deemed harmless and not responsible for any and all liability arising from your participation at the Fair. |
| Generators | We will not place noisy generators near music venues. If you will be using a generator, please note this on the application. If we discover your generator is too noisy, or causing excessive exhaust, we will ask you to move to another space or leave the fair. No fees will be reimbursed. |

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| Payment | This year, we will be using electronic transfers. Once you the vendor is approved for the fair, an invoice will be sent to you via Square, which will contain a link for an electronic payment by Credit Card, Debit Card, or ACH. |
| Application Deadline | Completed application packages must be received by July 1, 2022 to participate in the publicity plan. No refunds for any reason after July 30, 2022. |
| Confirmation | You will be notified by email once a decision has been made but no later than July 15, 2022. |
| Space Assignment | You will receive an August mailing that includes your space assignment, map and parking tag. Vendor wristbands will be distributed during your set-up. Every effort will be made to assign spaces so that similar foods are not adjacent. However we cannot guarantee that there will not be any overlap especially in regards to drinks and desserts. |
| Set Up | <p>Space assignments at the <u>Bluemont Community Center Only</u>; Friday, September 17 – 6:30 PM to 8:00 PM Saturday, September 18 – 8:00 AM to 9:00 AM <i>The BCC parking lot will be used for the pickup of children on Friday evening until 6:30 PM. If you arrive early do not enter the BCC driveway. Proceed to the parking area (Plaster’s Field) and queue up until 6:30.</i></p> <p>Space assignments at <u>all other locations</u>; Friday, September 16 – 4:00 PM to 8:00 PM Saturday, September 17 – 8:00 AM to 9:00 AM Note: Food Inspection will start at 9:30 AM on Saturday.</p> |
| Sales Tax | When applicable, Virginia Sales Tax is to be collected by the vendor and reported to: The Commonwealth of Virginia Department of Taxation, P.O. Box 1103, Richmond VA 23208. |
| Security: | The grounds will be patrolled periodically on Friday and Saturday nights, however <i>all vendors must be responsible for their own security.</i> The Bluemont Fair Committee will not be held responsible for lost or stolen items. |
| Electricity and Water | We do not provide access to electric outlets or water faucets. |
| Health Department | Enclosed is the Loudoun County Health Department’s Temporary Food Permit Application and/or Notice to Participate At Event. All food concessionaires, including restaurants and mobile units are required to submit this form as a part of your fair application package. Do Not Send to the County. |
| Additional Questions | Check the www.bluemontfair.org website for updates or email the food chair. |