



Bluemont Fair

Contact:
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2023 Food Vendor Application

Please read the [2023 Food Vendor Information Sheet](#) before completing the application.

Business Name*: _____

Contact Name*: _____

Address*: _____

Phone*: Home _____ Cell _____

Email*: _____

Website: _____

Setup Date and Time* _____

Vendor Category: Please see instructions for definitions and fees.

- Food Concessionaire
- Specialty Foods

Service Type:

- Tent and table
- Food Truck with or without table
- Other _____

Equipment: Please check all that apply.

- Generator (must be quiet)
- Tables and chairs for customers
- Open-air grill or other cooking appliance, please indicate: _____

Menu Items including drinks. Please list or attach a separate page. Also indicate any items that consist primarily of foods grown or raised within a 125-mile radius of Loudoun County.

Item	Local Y or N

Preferred Location: In most circumstances returning vendors will be located in the same space that they were in last year (WIWLY). I will notify you personally if a change in location is anticipated. The fair reserves the right to locate vendors at their discretion. However, requests for particular locations will be considered.

1st Choice _____

2nd Choice _____

Health Department Fees and Regulations: Please read the enclosed Temporary Food Guidelines and Information Packet. All vendors serving prepared foods are required by the county to be in compliance with their regulations and submit a Temporary Food Permit Application. Specialty Food vendors selling items that are regulated by the Virginia Department of Agriculture or the United States Department of Agriculture or those specifically exempted from VDACS inspection are required to submit a notice to participate. Sampling of any items that are prepared with a utensil such as a knife or spoon or the use of non-bottled water still require adherence to the hygiene practices outlined in the Temporary Food Guidelines Information Packet.

Proof of Payment: All applications must include one of the following.

- Copy of receipt showing payment to a VA county or city health department in the 2023 calendar year.
- Copy of license for mobile food or permanent restaurant operation in VA.
- Check for \$40.00 made payable to VDH if you do not have a permit.

Do not send your Health Department Temporary Food Applications and Proof of Payment to Leesburg. Enclose them with your Food Vendor Application, as the fair must submit them as a group.

Liability Insurance

Please ask your insurance provider for a Certificate of Liability Insurance (COI), showing proof of your coverage for our event. **Coverage should be a minimum of \$1M per occurrence/\$2M aggregate.** It should list the Bluemont Citizens Association as Certificate Holder, at the following address:

Bluemont Citizens Association
PO Box 217
Bluemont, VA 20135

Vendor Fees: Please read the information sheet to determine if you have calculated the fee appropriately.

What is the total length of your mobile food unit (to include tongue) or your tent?

_____ Ft.

All spaces are 12' x12'. If your unit/tent is longer than 12' you must request the appropriate number of extra spaces.

I will need _____ spaces.

Food Concessionaire: _____ spaces x \$175.00 = \$_____

Specialty Food: _____ space x \$100.00 = \$_____

Final Checklist: All items must be included to receive a notice of acceptance.

- Check made out to Bluemont Citizens Association (BCA)
- 2023 Food Vendor Application (this form)
- LCHD Temporary Food Establishment Application and/or Notice to Participate at Event. Include proof of payment and/or exemption documentation.
- Certificate of Liability Insurance (COI)

By signing this form you state that you have read and agree to all the terms and conditions in the Food Vendor Application Package for the 2023 Bluemont Fair.

Signature_____