

Bluemont Fair
P.O. Box 217, Bluemont, VA 20135
(540) 554-2367
webpage: BluemontFair.org
www.facebook.com/BluemontFair

2023 Craft Vendor Information Sheet

CONTACT: Kim Labash BFCrafts@yahoo.com

DATE & TIME: September 16 & 17, 2023 10:00 a.m. - 5:00 p.m.

SPACES: Outdoor space - 12' X 12' each
Indoor space (ONLY 14 spaces) - approx. 10' X 10' each with electricity, cement floor and overhead fans.

Cost - \$125.00 per space (non-refundable) for outdoor space.

Cost - \$175.00 per space (non-refundable) for Barn space.

SPACES WILL BE RESERVED AS APPLICATIONS AND FEES ARE RECEIVED.

Exhibitors will furnish own table/chair/canopy.

SET UP: Friday, Sept. 15, 2023 - 10:00 a.m.*. - 7:00 p.m.
Saturday, Sept. 16, 2023 - 7:00 a.m. - 9:15 a.m.
Sunday, Sept. 17, 2023 - 8:00 a.m. - 9:15 a.m.

*SPECIAL NOTE - Friday Sept. 15th, 2023 will be a regular school day at the Bluemont Community Center. Whilst you may enter the grounds and set up starting at 10:00 a.m. You may NOT at any time block the driveway entrance or parking area. Staff will be on site and have been authorized to enforce these guidelines.

ADVERTISING: Generic fair advertising is included in your vendor fee.

SECURITY: The grounds will be patrolled periodically Friday and Saturday night, however, all exhibitors will be responsible for their own material.

STANDARDS: All applicants are to submit photographs or colored copies displaying samples of items intended for sale. Furthermore, we require a photo or colored copy of your booth set up. In the event you have not participated in a show before simply state same on your application form. Please label each photograph/colored copy with your name and a brief description of the process and materials used to make the items. Photographs/colored copies will NOT be returned. Returning applicants need only submit photos/colored copies of new (NOT previously submitted for 'jurying in') work. This only applies if you participated the PREVIOUS year, if time has lapsed since your last participation you will have to apply with photos/colored copies of all work as if you were a previously unknown artisan.

We ask that your crafts are 100% handmade by YOU and are of the highest quality workmanship, originality, and creativity. All natural materials should be used whenever possible. A committee will evaluate all applications to determine their eligibility.

Commercial, imported or wholesale items WILL NOT be allowed. The Bluemont Fair committee reserves the right to ask vendors who have misrepresented their merchandise to leave the show and forfeit all fees.

This is a juried craft section. You may not sell food items in this area. If you wish to participate in the Fair baked goods section at the Lake Store (\$10.00 fee + 20% of sales) please contact me and I will put you in contact with the Baked Goods Chair or link with them from the website.

DEADLINE: May 1, 2023. Applications received after May 1, 2023 will be considered but applicants MUST include a \$26.00 late fee per space. The majority of 'Jurying in' occurs during the month of May and thereafter as deemed necessary and as space is available.

PAYMENT: Payment may be made in the form of check or money order (Checks to be made payable to: the Bluemont Fair).

INSURANCE: Your Certificate of Insurance (COI), showing you have liability coverage in the standard amount of \$1 million and naming Bluemont Citizens Association as additional insured, is required. Please refer to the details under "Vendor and Exhibitor Insurance" on our website to ensure you understand the requirements. Applications will not be considered complete until we have received proof of your COI. The deadline for COI receipt is August 7, 2023.

APPROVAL: New artisans - Jurying in of MOST new crafts occurs during the month of May. You will be notified by mail of the status of your application by June 1, 2023. Thereafter we will jury in as we receive applications and have space.

Returning artisans - You will be notified by e-mail (if you have e-mail) by snail mail if you do not have e-mail, of the status of your application within ten (10) days of our receipt.

CONFIRMATION: You will be notified by snail mail, by September 1, 2023, identifying your assigned space number(s) and providing a diagram of the designated craft spaces and providing some current year fair brochures.

WELCOME PACKAGE: A welcome package including **WRIST BANDS, PARKING TAG, VILLAGE LAYOUT MAP**, and general information will be handed to you after 3:00 p.m. on Friday or upon your arrival Saturday morning.

SALES TAX: All vendors are required to collect and pay Virginia State Sales Tax on all merchandise sold. Contact the Commonwealth Of Virginia Department of Taxation, P.O. Box 1103, Richmond, VA 23208.

YOU ARE REMINDED THAT A NO-SHOW AT THE FAIR WILL RESULT IN REMOVAL OF YOUR NAME FOR FUTURE FAIR SOLICITATION.