

Bluemont Fair

CREEKSIDE FIBER FIELD

SEPTEMBER 16 & 17, 2023

P.O. BOX 217, BLUEMONT, VA 20135

(540) 554-2367

WWW.BLUEMONTFAIR.NET

EMAIL CONTACT FIBER FIELD ONLY: BRIDGET BROWN BBRIDGET@COMCAST.NET

Dear Prospective Exhibitor,

Welcome to the 2023 season. It appears that things will be back in swing for the 2023 season! Attached please find an application form and an information sheet due by May 1, 2023.

The Bluemont Fair is a village-wide, two-day long country fair with an estimated attendance of between 7,500-10,000 visitors.

Exhibitors with fiber related items for sale, demonstrations and exhibition fiber livestock (i.e. sheep, goats, alpacas, llamas etc.) are located on the lawn of the Englund family (formerly Mitchell's lawn). For those who bring animals or hold demonstrations, the fee is \$85.00 per space. For those who do not, the fee is \$100. Spaces are limited and all are outdoors. You must provide your own shelter/canopy. No trailers are allowed and parking is prohibited. Designated vendor parking area is across the street. You will be able to unload your vehicle on Friday or Saturday morning, but you must move your car before the fair starts on Saturday morning.

The Bluemont Fair is widely advertised in local, county, state and regional venues, on community information sign boards and posters, on our website, in newspapers, in local libraries, in local community centers, in nearby retail stores and malls and in brochures at tourism locations.

If you would like to participate in our fair please download and complete the Bluemont Fair's Fiber Fest application form and return to the P.O. Box.

CONTACT: Bridget Brown bbridget@comcast.net 703-999-3363

DATE & TIME: September 16 and 17, 2023, 10:00 a.m. – 5:00 p.m.

SPACES: Outdoor space – 10' x 10' each. Cost \$85.00 per space (non-refundable) for those that bring animals or demonstrate a craft, \$100 for those who do not. Exhibitors will furnish their own table/chair/canopy.

SET UP: Friday, September 15, 4:00 – 7:00 p.m.
 Saturday, September 16, 7:00 a.m. – 9:15 a.m.
 Sunday, September 17, 8:00 a.m. – 9:15 a.m.

ADVERTISING: Generic fair advertising is included in your vendor fee.

SECURITY: The grounds will be patrolled periodically Friday and Saturday night, however, all exhibitors will be responsible for their own material.

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STANDARDS: All applicants that have not participated in Bluemont Fiber Fest previously are to submit at least four (4) 3" x 5" photographs displaying their exhibit and samples of items intended for sale.

Please label each photograph with your name and a brief description of the process and materials used to make the items. Digital photographs can be e-mailed to bbridget@comcast.net. We ask that your fiber related items are of the highest quality workmanship, originality, and creativity, and prefer that they are hand made. All natural materials should be used whenever possible. A committee will evaluate all applications to determine their eligibility. The Bluemont Fair committee reserves the right to ask vendors who have misrepresented their merchandise to leave the show and forfeit all fees.

DEADLINE: All applications, with payment, should be received by May 1, 2023. (Jurying occurs during the month of May, and new applicants will be notified.)

PAYMENT: We will invoice you via Square once we receive your application. If you cannot pay via credit card, payment may be made in the form of a check or money order made payable to the BLUEMONT FAIR, and mailed to Bluemont Fair's Fiber Field, P.O. Box 217, Bluemont, VA 20135.

Applications submitted AFTER May 1, 2023 must pay a late fee of \$20.00 and will be accepted on a 'space available' basis.

APPROVAL: Jurying of most new vendors occurs during the month of May. New artisans will be notified immediately following the jurying process by e-mail. Returning vendors, you will be notified by e-mail of the status of your application within 10 days of our receipt of your payment and application.

CONFIRMATION: You will be notified by e-mail, June 1, 2023 identifying your space number and a diagram of your space will be included.

WELCOME PACKAGE: A welcome package including exhibitors pins, parking tags, village layout map and general information will be handed to you upon arrival on Friday evening or Saturday morning.

SALES TAX: All vendors are required to collect and pay Virginia State Sales Tax of 6% on all merchandise sold. Contact the Commonwealth of Virginia Department of Taxation, P.O. Box 1103, Richmond, VA 23208.

INSURANCE: It is the vendor's responsibility to give us proof of liability insurance. Please ask your insurance carrier to provide us with a Certificate of Insurance (COI) listing the "Bluemont Citizens Association" as Additionally Insured/Certificate Holder, specifying the following address: PO Box 362, Bluemont, VA 20135. These can be emailed to insurance@bluemontfair.org. Please refer to our website under "Vendor/Exhibitor Insurance" to ensure you meet the requirements.

PARKING: Parking for vendors will be in the general fair parking area on Snickersville Turnpike. Livestock trailers will be accommodated if possible. **ALL VEHICLES UNLOADING AND SETTING UP MUST BE GONE BY 9:00 AM SATURDAY AND SUNDAY MORNINGS.**

YOU ARE REMINDED THAT A NO-SHOW AT THE FAIR WILL RESULT IN REMOVAL OF YOUR NAME FOR FUTURE FAIR SOLICITATION.

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Contact Name: _____

Organization/Business Name _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Phone: _____ Contact Cell: _____

Contact E-mail: _____ Website: _____

Please mark all the appropriate categories for your exhibit.

Livestock Exhibition Only with absolutely no sales! Pay no fee for a 10 x 10 space (limited to one.)

Type of animals exhibited: _____

Exhibiting Vendor (should be fiber related) pay \$85 fee for 10' x 10' space.

Type of items for sale: _____

Additional spaces for animals (you must bring your own pens, maximum size 10' x 10') _____

Type of livestock exhibited _____

If this is your first time at Bluemont Fair, please include 4 photos of your exhibit and items for sale.

Non-Exhibiting Vendor: (fiber-related) \$100 fee for a 10' x 10' space.

If accepted, you will receive additional e-mail correspondence with further information about your space in the Fiber Field, set-up times, tickets, parking, etc.

We will invoice you via square once your APPLICATION IS RECEIVED AND APPROVED. Make checks payable to: **Bluemont Fair.**

Please return application and payment to: Bluemont Fair's Fiber Field, P.O. Box 217, Bluemont, VA 20135.,

Fair Use Only: Date received _____ Check# _____ Check amount \$ _____